

EOE Statement

We are an equal employment opportunity employer. All qualified applicants will receive consideration for employment without regard to race, color, religion, gender, national origin, disability status, protected veteran status or any other characteristic protected by law.

**Human Resources
Garfield County, Colorado
201 8th Street
Glenwood Springs, CO 81601
Phone: 970-945-1377 ext. 4550
Fax: 970-384-5009**

Personal Information

Candidate:		Date Created:	
		Date of Application:	
Position:		Application Method:	
Location:		Referral Source:	
Main Phone:		Alternate Phone:	
Address:			
Email Address:			

Core Questions

Please enter the name of the specific source where you learned about this position:

Are you legally eligible to work in the United States?

If hired, can you furnish proof you are eligible to work in the United States?

Are you 18 or older?

Do you have a high school diploma or GED?

Garfield County's Policy regarding the hiring of relatives is: Relatives may be employed by Garfield County. If they are, they cannot supervise each other. For the purposes of this policy, a relative is defined as any two people related by blood, adoption, marriage, or living arrangement, as spouse, parent, child, grandparent, grandchild, brother, sister, in-laws, step-relations, common-law partners, or life partners. Are any of the above-listed relatives currently working for Garfield County?

If yes, please provide name(s):

Are you interested in full time, part time or temporary work?

Have you ever been employed by Garfield County? If "yes" list the department and your position.

Core Questions continued...

Do you Speak Spanish?
Do you Read Spanish?
Do you Write Spanish?
List the date you are available to start work.

Education			
Institution:		Institution Type:	
Location:		Start Date:	Completion Date:
Degree:		Overall GPA:	
Major:			
Notes:			

Employment History			
Employer:			
Phone:			
Job Title:			
Duties:			
Reason for Leaving:			
Dates of Employment:	From:	To:	
Supervisor:			
May we contact?			
Employer:			
Phone:			
Job Title:			
Duties:			
Reason for Leaving:			
Dates of Employment:	From:	To:	
Supervisor:			
May we contact?			
Employer:			
Phone:			
Job Title:			
Duties:			

Employment History continued...

Reason for Leaving:			
Dates of Employment:	From:	To:	
Supervisor:			
May we contact?			

US Military Experience

Branch of Service:			
Rank at Discharge:		Years in Service:	
Highest Rank Attained:		Are you currently in the reserves?	
Additional Information:			

Skills Experience

Skill:						
Last Used:		Skill Level:		Years of Experience:		
Skill Summary:						
Skill:						
Last Used:		Skill Level:		Years of Experience:		
Skill Summary:						
Skill:						
Last Used:		Skill Level:		Years of Experience:		
Skill Summary:						

Licenses and Certifications

Certification Type:		Registration Number:	
Geographic Area:		Certification Date:	
Additional:			
Certification Type:		Registration Number:	
Geographic Area:		Certification Date:	
Additional:			
Certification Type:		Registration Number:	
Geographic Area:		Certification Date:	
Additional:			

References

Name:			Personal Reference?	
Organization:		Title:		
Phone:		Email:		
Address:				

References continued...

Name:		Personal Reference?	
Organization:		Title:	
Phone:		Email:	
Address:			
Name:		Personal Reference?	
Organization:		Title:	
Phone:		Email:	
Address:			

Additional Information	

Please read carefully before signing	
<p>I certify that the facts set forth in this employment application and attached application materials including but not limited to my resume, are complete, true and accurate to the best of my knowledge. I understand that any falsification, misrepresentation, or omission of any information may result in disqualification from consideration for this position or if hired, disciplinary action up to and including discharge.</p> <p>I understand that as part of the hiring process and where permitted by federal, state, and/or local law the company may wish to obtain "consumer reports" as part of a background investigation. If applicable and permitted by law, I understand the company will provide me with separate written notification of this intent and I agree to complete any requisite authorization forms.</p> <p>I authorize the company to confirm all statements in this application and/or on my resume as it relates to the position and to the extent permitted by applicable law. I hereby release the company and its authorized representatives to verify all information provided by me. I authorize any party contacted by this employer including persons, schools, organization or former employers to disclose such information from any liability, claims, charges or causes of action which may result of the delivery or disclosure of requested information.</p> <p>I have read all of the information contained in this candidate profile. I certify that the facts set forth in the employment application and accompanying application materials are true and complete to the best of my knowledge.</p> <p>Employment with the County offers many opportunities and benefits. However, the County and County management make no commitment for employment of any specific duration. Employment with the County is "at-will". As an employee of the County you have no contractual, property, or other legal rights in any term, condition, or aspect of the</p>	

continued...

employment relationship. Employees are free to voluntarily terminate employment at any time, and the County retains the right to terminate employment of any employee at any time.

Print Name:

eSignature:

Date: