



Garfield County Humanitarian Service Awards 2019 NOMINATION FORM

*This nomination form and letters must be submitted by
Friday February 22, 2019 no exceptions!*

Name of nominee: _____

Organization, if any: _____ Title, if any: _____

Nomination Category: _____ Volunteer _____ Staff (Check one or both categories.)

Approximate age of nominee _____ (Nominations can be submitted for people of any age.)

Nominee's contact information:

Address: _____

City: _____ State: _____ Zip: _____

Daytime phone: _____ Mobile phone: _____

E-mail: _____

(Please submit this address so a committee member can contact your nominee.)

Name of person submitting nomination: _____

Organization, if any: _____ Title: _____

Nominator's contact info:

Daytime phone: _____ Mobile phone: _____

E-mail: _____

How did you hear about these awards: radio newspaper other (describe) _____

- You must attach a letter explaining why *you* are nominating this person.
- In addition, nominations require supporting letters from at least three other people and no more than six. All letters must accompany this form.

All materials should be emailed to garfield.county.awards@gmail.com by **4 p.m.** on Friday February 22, 2019. Questions? Call (970) 379-3830.

Garfield County Humanitarian Service Awards Nomination Rules- 2019

1. **Only one nominee** per organization or per individual a year will be considered.
2. **Past Winners** cannot be nominated for or receive an award.
3. **Past Nominees** who have never won an award, can be nominated multiple times.
4. Finalists must be able to be physically present at the HSA Banquet or they will be disqualified from being considered for an Award (we will not consider awards for anyone who has passed away). **If they are unable to attend, they can be nominated again next year.**
5. The Nomination form, Nomination letter, and at least three additional letters of support (the committee will accept a maximum of six letters of support) must be **received via email, by 2/22/19 at 4 pm.**
6. If any part of the packet is received after **4 pm on 2/22/19**, the late materials will not be considered. We request that the nomination and letters be scanned as one document and that you note the name of the nominee in the subject line of your email (if you need help with scanning, or emailing please call 970-379-3830).
7. All finalists chosen to be honored at the Garfield County Humanitarian Service Awards Dinner on **April 1, 2019**, will be notified by **3/4/19**.
8. Finalists will receive a free dinner and they will have assigned seats so that their nominators and guests can attend and sit with them. (They will receive a call and an email that will explain how to obtain tickets, and all the details of the evening).
9. Nominators will also receive an informational email to share, with the people who wrote letters of support.
10. Finalists will be presented with copies of their nomination letters, a certificate and a rose during the dinner.
11. At the end of the evening, the Garfield County, Board of County Commissioners, will announce category winners.

Thanks for your nomination.

We hope to see you at the Humanitarian Service Awards event on

Monday, April 1, 2019, 5:30 p.m., Grand River Health, Rifle, CO