



## **Garfield Healthy Communities Coalition (GHCC) Mini Grant Guidelines**

### **Mission Statement:**

*The Garfield Healthy Communities Coalition supports collaborative efforts in providing community resources so that all people within Garfield County have full, equal and equitable access to opportunities that enable them to lead healthy lives.*

### **GHCC Goals:**

1. Eliminate food access barriers for those that live in Garfield County.
2. Advance school wellness.
3. Increase physical activity among those that live in Garfield County through recreational opportunities and built environment improvements.
4. Increase community engagement, advocacy and capacity around health barriers.

**GHCC awards projects \$500-\$5,000.**

**Application Due Dates (NEW for 2019):** Grant requests for less than \$500 can submit applications throughout the year. Grant requests for more than \$500: For requests \$500-\$5,000, an application is required and can be found at (insert GHCC application link). These applications will only be accepted on March 20, 2019 and September 25, 2019. Grantees will be notified within one week of the steering committee's decision. All applications must be submitted by email to Dana Wood at [dwood@garfield-county.com](mailto:dwood@garfield-county.com).

Applicants meeting the above requirements will be required to do a quick, in-person presentation with the GHCC steering committee on their proposal. The March meeting is at the New Castle Branch Library on March 26 at 3pm.

Applications for September will be released in August. The September steering committee meeting is TBD.

**Grant Requests for Marketing and Advertising:** GHCC will consider awarding funds for marketing and/or advertising of a program or project on a case-by-case basis.

**Grant requests for food will not be considered.**

**This is a reimbursable grant.** Applicants awarded funding will be reimbursed for grant expenses and will be required to provide receipts to receive funds. Operating budgets will be requested if an organization does not want a reimbursable grant.

**The GHCC Steering Committee is committed to engaging grassroots projects and organizations through the mini grant program. If you are unfamiliar with grant writing or need assistance with this application, please contact Dana Wood, GHCC Coordinator at [dwood@garfield-county.com](mailto:dwood@garfield-county.com).**



## **Garfield Healthy Communities Coalition (GHCC) Mini Grant Application**

**INSTRUCTIONS:** All applicants submitting a request for funding from the Garfield Healthy Communities Coalition must utilize these pages in answering the grant selection criteria questions that follow. This grant application form should be no more than 2 pages in length.

**It is strongly suggested that you review the health equity checklist document before submitting your application.**

### **SECTION I: Contact Information:**

Contact Person:  
Name of Agency:  
Address:  
Phone:  
Email:

### **SECTION II: Brief Project/Program Description Narrative**

1. What is the project/program objective and name?
2. Describe how the project/program will have a strong measurable impact in addressing health barriers, including increasing physical activity among individuals **(OR)** increasing access and/or consumption of fruits and vegetables.
3. Who is your target audience? How many people will you reach and where are they located?
4. What sustainability plans do you have for the project/program? This should include the financial ability of the organization, its staff or volunteers, and the plan to sustain the project/program into the future beyond grant funding from GHCC.
5. What other support will be leveraged to help implement this project/program? Include all financial, volunteer in-kind (if applicable), and organizational support. It is strongly suggested that you have matching funds or in-kind as well as partners contributing to the project.

### **SECTION III: GHCC Mini Grant Funds You Are Requesting:**

\$ \_\_\_\_\_

**Please include a separate spreadsheet of your budget that describes each line item.**

- Will you accept partial funding from GHCC if full funding isn't available?  
**YES NO**