



Garfield County

Board of Commissioners Agenda Request Form

Discretionary Grant Request

This form must be completed and attached to all supporting documentation for items to be included in the Garfield County Board of Commissioners Agenda. One (1) form is required per agenda item.

Note: The BOCC occasionally receives requests for funding through its discretionary fund. All such requests must be for bonafide public purposes, must be for **\$5,000 or less**, and usually require matching funds after the grant is awarded.

Department/Agency: _____

Submitted By: _____

Phone Number: _____ E-mail: _____

Date of Board of Commissioners Meeting to consider this item: _____

(Must be submitted by **Wednesday, 11:00 a.m.** prior to Monday meeting)

Topic: _____

Description (short summary of topic): _____

Name(s) of presenters: _____

Requested Board Actions (if funding is requested, specify amount): _____

PLEASE PROVIDE: Four (4) paper copies and one (1) E-mail copy of all documentation to support the agenda request to **Vola Mercer**, email: vmercerc@garfield-county.com or mail to 108 8th Street, #101, Glenwood Springs, CO 81601, no later than Wednesday, 11 a.m. prior to the Monday meeting. Failure to provide backup material timely and as requested may result in removal or continuance of your agenda item at the County's discretion.

For office use only:

Where does item need to appear: _____

Date Submitted: _____

Materials Received: _____

County Funds requested: _____