



# Garfield County

## Board of Commissioners Agenda Request Form

### Discretionary Grant Request

**This form must be completed and attached to all supporting documentation for items to be included in the Garfield County Board of Commissioners Agenda. One (1) form is required per agenda item.**

**Note:** The BOCC occasionally receives requests for funding through its discretionary fund. All such requests must be for bonafide public purposes, must be for **\$5,000 or less**, and usually require matching funds after the grant is awarded.

Department/Agency: \_\_\_\_\_

Submitted By: \_\_\_\_\_

Phone Number: \_\_\_\_\_ E-mail: \_\_\_\_\_

Date of Board of Commissioners Meeting to consider this item: \_\_\_\_\_

(Must be submitted by **Wednesday, 11:00 a.m.** prior to Monday meeting)

Topic: \_\_\_\_\_

Description (short summary of topic): \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Name(s) of presenters: \_\_\_\_\_

Requested Board Actions (if funding is requested, specify amount): \_\_\_\_\_

\_\_\_\_\_

**PLEASE PROVIDE:** Seven (7) paper copies and one (1) E-mail copy of all documentation to support the agenda request to **Vola Mercer**, email: [vmercerc@garfield-county.com](mailto:vmercerc@garfield-county.com) or mail to 108 8<sup>th</sup> Street, #101, Glenwood Springs, CO 81601, no later than Wednesday, 11 a.m. prior to the Monday meeting. Failure to provide backup material timely and as requested may result in removal or continuance of your agenda item at the County's discretion.

For office use only:

Where does item need to appear: \_\_\_\_\_

Date Submitted: \_\_\_\_\_

Materials Received: \_\_\_\_\_

County Funds requested: \_\_\_\_\_